

Enchanted Treehouse Preschool Fees and Tuition



Initial Registration and Annual Fees

The initial Registration Fee is due upon confirmation/intention to fully register your child at the center. The registration fee is non-refundable and does not apply toward your tuition.

- Initial Registration Fee per child: \$160

The Annual Fee is billed every September. Annual fees cover costs of activity supplies, toys, general upkeep, yearly paperwork, and the overall intake process.

- Annual registration Fee per child: \$160

Tuition Rates

Enchanted Treehouse is open 7:30am to 3:30pm Tuesday-Friday. If a child is picked up after closing time, a \$3 per minute fee will be applied to your account. A \$100 charge will be applied after 3 instances of late pick-ups. Please make every effort to pick up your child(ren) on time as it effects ratios. Please review our tuition policy for more information.

Ages	Enrollment (full time)	Ratios
6 weeks to 5 years	9	1 to 9

Monthly Tuition per # of days per week for children before kindergarten

5 days per week	4 days per week	3 days per week	2 days per week	1 day per week	Daily drop-in Tuition
\$1,400.00	\$1,200.00	\$940.00	\$630.00	\$315.00	\$70.00

Monthly Tuition per # of days per week for school age children

5 days per week	4 days per week	3 days per week	2 days per week	1 day per week	Daily drop-in Tuition
\$700	\$600	\$470	\$315	\$160	\$35

*Rates do not include late pick up charges.

Financial Agreement

All parents and legal guardians are to fill out the Financial Agreement. This agreement MUST be returned to the Owner prior to enrollment.

Tuition is invoiced for the upcoming month on the 20th of the current month (i.e. Tuition for September is invoiced on August 20th) and is billed with same amount each month September through August. This invoice will contain the tuition bill for the upcoming month as well as any additional charges accrued from the previous month such as late fees. The yearly tuition is divided into 12 equal monthly payments over the school year and is payable regardless of school closures, illness, or family travel. Scheduled school closures can be found on the yearly calendar and monthly newsletters. Tuition payments are due on the 1st day of each month unless an alternative arrangement has been made with the Owner.

Enchanted Treehouse does not offer vacation/sick credits and does not credit for holiday closures or national holidays. Tuition is prorated to include all closure dates. A refund or credit, in the amount of ½ the daily tuition, may be applied in the case of an unexpected closure due to unforeseen circumstances (such as excessive snow days). If your child is sick, or misses a school day, you may not drop-in on

another day without incurring a drop-in daily cost; Enchanted Treehouse will not trade days of attendance.

Tuition checks (made out to Enchanted Treehouse Preschool) may be given to the owner or payment via our childcare management program, Parachute, is accepted. Enchanted Treehouse reserves the right to charge a \$40 fee for returned checks or checks not accepted by the bank.

If your bill is not paid by the 3rd day of the month and alternative arrangements have not been made, your tuition payment is considered late and a fee of \$30 will be added to your bill. Families with an outstanding balance from the previous school year will not be allowed to start the new school year until their account has been paid in full. Any account more than 60 days past due will result in your child's disenrollment. Accounts that are more than 90 days delinquent will be taken to the Small Claims Court or turned over to a collection agency. Enchanted Treehouse understands that life happens and makes every effort to work with families when necessary; please speak with the Owner if you need an alternative payment plan.

Withdrawal

If you intend to make a schedule change or withdraw your child from our program, a 30-day notice is required; if under 30 days' notice is given you will be charged for 30 days from the date you gave notice of the schedule change or withdrawal.

For families moving on to kindergarten, financial agreements will be approved to end on either May 31st or August 31st. A minimum of one month's notice is required to end your Enchanted Treehouse financial agreement on May 31st.

Should a family be required to withdraw from Enchanted Treehouse due to non-adherence to policies, the family will be given two weeks' written notice. Families will be required to pay any outstanding tuition fees.

Dismissal

Enchanted Treehouse Preschool reserves the right to dismiss any child and Family at any time. Any situation where dismissal is considered will be thoroughly discussed and explored to ensure every effort has been made to prevent the action.

Students: Enchanted Treehouse firmly believes that it is every child's right to be in school. Therefore, dismissal is an absolute last resort for students. If implementation of various behavioral interventions proves unsuccessful, and it is determined that Enchanted Treehouse does not have the resources or ability to best support the student, the Owner will make the final decision regarding dismissal.

Family/Parents/Guardian: Families who do not adhere to the Enchanted Treehouse Family Policies and Code of Conduct will have an in-person meeting with the Owner to resolve the issue. A written plan documenting agreed changes in behavior will be signed by the Owner and the family. Final decision regarding dismissal lies with the Owner. Two weeks' notice will be given to the family if enrollment is terminated.

Legal Guardian's Signature _____ **Date** _____