

# Financial Agreement

**\*Required for Enrollment\***



The following agreement is made between Enchanted Treehouse Preschool and:

Legal Guardian's Name: \_\_\_\_\_  
Relationship: \_\_\_\_\_  
Home/Cell: \_\_\_\_\_ Work: \_\_\_\_\_  
Home address: \_\_\_\_\_  
Place of Employment & Address: \_\_\_\_\_  
Social Security Number: \_\_\_\_\_

Legal Guardian's Name: \_\_\_\_\_  
Relationship: \_\_\_\_\_  
Home/Cell: \_\_\_\_\_ Work: \_\_\_\_\_  
Home address: \_\_\_\_\_  
Place of Employment & Address: \_\_\_\_\_  
Social Security Number: \_\_\_\_\_

*\*Social Security Numbers are **ONLY** used if sent to collections.*

Enchanted Treehouse Preschool accepts payments in the form(s) of check, cash, money orders or payments via Venmo. Please make out checks to Enchanted Treehouse Preschool.

All parents or legal guardians are to fill out the Financial Agreement.

- Tuition rates are subject to change at the beginning of each school year.
- Tuition is invoiced for an upcoming month on the 20<sup>th</sup> of the current month. Tuition payments are due by the 1<sup>st</sup> of the month. If payments have not been received by the 3<sup>rd</sup> of the month a \$30 per day late fee will be issued unless you have worked out prior arrangements with the Owner.
- If you intend to make a schedule change or withdraw your child from our program, at least 30 days' notice is required; if under 30 days' notice is given you will be charged for 30 days from the date you gave notice of the schedule change or withdraw. Notice must be given in writing to the Owner, by filling out the intent to change schedule form found on our website. You may also request the form from the Owner.
- Enchanted Treehouse Preschool does not offer vacation/sick credits and does not credit for holiday closures, or national holidays in specific months. Tuition is prorated to include all closure dates.
- If your child is sick, or misses a school day, you may not be drop-in on another day without incurring a drop-in daily cost; Enchanted Treehouse Preschool will not trade days of attendance.
- If you fall behind on your tuition payments on any given month, a meeting with the Owner will be scheduled to discuss and set up payment options.

Legal Guardian's Signature \_\_\_\_\_ Date \_\_\_\_\_

Legal Guardian's Signature \_\_\_\_\_ Date \_\_\_\_\_